

FACILITIES ASSISTANT

JOB DESCRIPTION

Department: Facilities

Direct Report: Facilities Manager

OUR VISION

WE INVITE AND EQUIP PEOPLE TO FOLLOW JESUS.

SUMMARY OF ROLE

These are the goals that will drive you as you help to realize Mountaintop's vision...

EQUIPPING MINISTRY

The Facilities Assistant will aid the Facilities Team in preparing spaces for ministry. This includes set up and tear down of tables and chairs for events.

MAINTAINING EXCELLENCE

As a part of the Facilities Team, this position will help to keep our spaces looking excellent, ensuring that we are always bringing our best. This means managing tasks such as replacing lightbulbs and ceiling tiles, general repairs and maintenance, and some light janitorial work.

JOB DETAILS

Everything you need to know.

Part time position

12-16 hours per week

\$15-20/hr. DOE

Please send resumes to Controller:
Craig.Peterson@mountaintopchurch.com